**Transportation Information for Preschool Students**

* Please be aware that the pick up or drop off time for your child could change throughout the school year. Preschool students are added all year long and since we go door to door all over the district for preschoolers, your time may be adjusted as needed. The driver(s) will let you know ahead of time of any changes.
* Your child may also need to be changed to a different bus with a different time. As the bus routes get full with additions/changes we may need to change your child to a different route.
* Please be ready for the bus at least 15 minutes early. Since we do go door to door, 1 or 2 students not being on the bus can make a big difference in time.
* We cannot make daily changes to your child’s bus arrangement unless for a rare emergency. There needs to be a set schedule. One address for pick up and one address for drop off is allowed. Those 2 addresses can be different, but must be consistent every day.
* If no one is there for your preschooler to be dropped off from the bus from the AM class during the midday routes, your child may be taken to Medway Elementary and you will need to pick him/her up at Medway.
* If no one is there for your preschooler to be dropped off from the bus from the afternoon preschool classes, he/she may be taken back to latchkey at either Donnelsville, New Carlisle or Park Layne Elementary buildings and you will need to pick him/her up there.
* **August Opening Day: For the first day of school in August, we may have a big time allowance for drop off and pick up, for example maybe 30 minutes or more**. There are many last minute changes that we have to incorporate. Please be patient because as with all the bus routes at the start of the new school year, the first few days of school typically take longer as the routes/students are new and also double checking students at the building as we load.
* Please be sure the County Preschool program has your **current phone numbers** on the Transportation Form you filled out. The driver(s) will use those numbers to contact you for pick up and drop off times. Many times the numbers have changed since the form was filled out, or a message says the mailbox is full, etc. and we are unable to communicate with you.
* Any change to your child’s busing, please be sure to call the Tecumseh Transportation Department at 937/845-4492.